

# Nanjing 2014 Sport Entries and Qualification Manual March 2014



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Nanjing Youth Olympic Games Organising Committee

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# 1 General Information

# 1.1 Introduction

Sport Entries constitute an important part of the Delegation Registration Process (DRP) of the Nanjing 2014 Summer Youth Olympic Games (Nanjing 2014). This Manual aims to introduce to NOCs the process, relevant policies and requirements regarding Sport Entries so as to ensure that NOCs can successfully complete the entries for their athletes to the Nanjing 2014 Youth Olympic Games.

The International Olympic Committee (IOC) and the Nanjing Youth Olympic Games Organising Committee (NYOGOC) have made concerted efforts to optimise the entries process of Nanjing 2014.

Only athletes who have obtained the qualification or places, and met the eligibility requirements may formally be entered for Nanjing 2014 through the "Sport Entries" process.

Online Sport Entries and Qualification (eSEQ) System will be adopted for Sport Entries of Nanjing 2014. And NOCs shall complete Sport Entries online for each eligible and qualified individual athlete and team that will be able to participate in the Youth Olympic Games.

# 1.2 Online Sport Entries

The Sport Entries and Qualification (SEQ) of Nanjing 2014 consist of two phases to facilitate the management of formal entries of participated athletes.

The first phase is qualification verification, starting from April 2013 to the end of the qualifying events.

The second phase is Official Entry, in which NOCs shall submit the names of all athletes who have acquired qualification or places, and will participate in Nanjing 2014.

When an NOC has completed all the entries for qualified athletes and is ready to submit their final entries, the relevant NOC should do so through the **Final Entries Submission** page. After submitting the final entries, the NOC's account(s) will then be turned to read-only and the final entries report will be sent to the NOC to confirm through emails from the Sport Entries Office.

Please note:

- NOCs will have to submit the *Eligibility Conditions Form* (ECF), including the necessary *Parental/Legal Guardian Acknowledgement for Minors Form*, for their athletes at the accreditation application phase.
- Please carefully read the *SEQ Manual* and the specific instructions on completion of the Sport Entries for each sport before using the online system.
- Each entry must be filled out completely.

All Sport Entries shall be submitted to NYOGOC through the eSEQ System no later than 8 July, 2014, and no hard copies are required.

NYOGOC strongly recommends NOCs to complete the entries for athletes through the eSEQ System. In case there is difficulty indeed in using the system, NOC should inform the Sport Entries Office as soon as possible, and alternative solutions will then be provided on a case-by-case basis.

The online Sport Entries must be fulfilled in English. Additional assistance may be found in Appendix 1 of this manual, a step-by-step user guide of the eSEQ System, with a comprehensive set of sample screenshots.

\*NOCs may manage, review and submit the information of their athlete and team entries through the online system before the Sport Entries deadline (8 July, 2014). If an NOC wishes to modify its entries after it has submitted the final entries but before the final entries deadline, it should contact the NYOGOC Sport Entries Office and request the reactivation of their account. After any final changes have been made, NOCs

should follow the process described above to ensure that the updated entries report is confirmed through emails.

A Late Athlete Replacement (LAR) policy will come into place after the Sport Entries deadline in order to allow NOCs to make exceptional changes in specific circumstances.

\*\* According to the Nanjing 2014 Qualification Systems Principles, "Participation in team sports shall be limited to one women's and one men's team per NOC across team sports (football, handball, hockey and rugby) except for the Host Country. In addition, irrespective of the number of athletes qualified, an NOC delegation may comprise a maximum of seventy (70) athletes in individual sports."

# 1.3 Delegation Registration Process (DRP) – Sport Entries

- The eSEQ System will be formally open to NOCs on 6 June, 2014 till July 8, 2014.
- NYOGOC will distribute user names and passwords to NOCs before the opening of the eSEQ System.
- All athletes/teams that have obtained the qualification and will participate in the Games shall be properly registered through the entry process.
- The deadline is strictly required.
- Athlete Biography will also be submitted through the eSEQ System.
- As the Sport Entries in the DRP will be completed through the eSEQ System, the system will generate the List of Athletes by NOC for confirmation, which includes the name, gender, age and the events entered of all the athletes. No Delegation Registration Meetings (DRMs) will be held.
- Chefs de Mission of NOCs should complete the DRP before delegations arrive in Nanjing.

# 1.4 Key Dates

Deadline of Accreditation Application (applicable to all athletes who may potentially participate in the Games – Long List) - **30 April, 2014** 

Distribute user names and passwords to NOCs - 30 May, 2014

The eSEQ System will be opened to NOCs for their sport entries - 6 June, 2014

Deadline of Sport Entries - 8 July, 2014

# 1.5 Late Athlete Replacement Policy

Late Athlete Replacement Policy of the Nanjing 2014 Youth Olympic Games will be released by IOC and distributed to NOCs after the Chefs de Mission Seminar.

# 1.6 Contact Information

All queries regarding the Sport Entries should be directed to the Sport Entries Office of NYOGOC.

Address: Sport Entries Office, Nanjing Youth Olympic Games Organising Committee, 228-1 Yangtse Avenue, Nanjing

Postal Code: 210019

Tel: +86 25 56661951

Fax: + 86 25 56661937

Email: <a href="mailto:nyogsportsentry@nanjing2014.org">nyogsportsentry@nanjing2014.org</a>

Please be noted that if there is any difference or conflict between this SEQ Manual and the Nanjing 2014 Summer Youth Olympic Games Qualification System released by the IOC in August 2012 and regularly updated, the Qualification System shall prevail.

*To view the qualification system and quotas for each event, please visit the following IOC website* <u>http://extranet.olympic.org/nocnet/en/games/yog/2014/sports/Pages/default.aspx</u>

# **2** General Instructions on All Sports

# 2.1 Pre-populated Information in the eSEQ System

The following information is automatically transferred from the accreditation system, which is input at NOCs accreditation application phase and pre-populated in the eSEQ System.

Accreditation No.	It is a unique 7-digit number generated through accreditation.
Sport/Discipline	It refers to the sport/discipline that the athlete enters for.
National Olympic Committee	It refers to the NOC that the athlete represents.
Preferred Family Name	
Preferred Given Name	
Gender	
Date of Birth	

Note: In case any information above is incorrect, please contact the Accreditation Centre of NYOGOC directly for modification.

# 2.2 Information to be Entered for All Athletes

IF No.	It refers to the registration number, ID number or license number designated to an athlete by the International Federation (IF) of the relevant sport after he/she gets registered in the relevant IF (in there is).	
Height	It should be indicated in centimeter (cm).	
Weight	It should be indicated in kilogram (kg).	

# 2.3 Athlete Biography

For better publicity of the athletes, it is recommended that the NOCs fill out the forms for the athletes' biographies when completing the sport entries. The athletes' biographies can be thus featured on the official website (www.nanjing2014.org).

The Athlete Biography is a page linked to the eSEQ System, which can be accessed by clicking 'Athlete Biography'.

NICKNAME	Name used frequently by friends or family other than the preferred given name.	
EDUCATION		
LANGUAGES SPOKEN	Languages those are proficient for interviews. Please enter at least one language.	
HOBBIES	Activities or interests pursued during the athlete's free time.	
*E-MAIL ADDRESS	Athlete's personal e-mail address.	
FACEBOOK FA	Web address of the athlete's fan page on Facebook/Renren.	
PAGE/RENREN FA	V	
PAGE		
*TWITTER	Web address of the athlete's Twitter/Weibo account.	
ACCOUNT/WEIBO		
ACCOUNT		
WEBSITE	Web address of the athlete's website/blog.	
CLUB	Sport club that the athlete belongs to.	
СОАСН	Name of the athlete's current personal or team trainer or coach.	
START COMPETING	Year in which the athlete started to take part in national competitions.	

SPORTING	Athlete's major sporting achievement(s) in competitions (national and international level,
ACHIEVEMENTS	event, ranking/result).
SPORTING HERO	Athlete's personal sporting role model.
FAVOURITE	Title of athlete's favourite song.
SONG/MUSIC	
FAVOURITE GAME	Name of the athlete's favourite computer/console /arcade/card/board game.
FAVOURITE MOVIE	Title of the athlete's favourite movie.
PROFESSIONAL	Professional objectives of the athlete after retiring from competitive sport.
OBJECTIVES	

Please note that all data shall be entered in Latin letters. Among the information collected above, athletes' mail addresses, Twitter/Weibo addresses will be used exclusively by the IOC and only for the promotion of the Youth Olympic Games and the Olympic movement. They will not be shared with third parties without the express consent of the athletes and their guardians.

All other information will be presented as part of the Athletes Biographies on the Nanjing 2014 official website (www.nanjing2014.org) and will not be used for any commercial purpose.

Any issues concerning Athlete Biography, please contact: Ms. JIANG Manshu (Siliely)

# Address: Media Operations Department, Nanjing Youth Olympic Games Organising Committee, 228-1 Yangtze Avenue, Nanjing

Postal Code: 210019

Tel: +86 25 5666 1783

Mobile phone: +86 180 2014 1103

Fax: +86 25 5666 1132

Email: jiangmanshu@nanjing2014.org

# **3 Specific Instructions by Sport**

This chapter details the information required from NOCs for each athlete and/or team entered into the Nanjing 2014, and is divided into sections covering each sport and discipline.

# **Eligibility Requirements**

For all athlete entries, it is the NOC's responsibility to abide strictly by the qualification and participation criteria set out in the *Nanjing 2014 Summer Youth Olympic Games Qualification System* released in August 2012 and regularly updated by the IOC. All entered athletes or teams must be eligible and must have been qualified to compete according to the qualification system of the respective IF, respecting the quotas per discipline/event and per NOC.

# 3.1 Aquatics

# **3.1.1 Aquatics - Diving**

# Age Limit

Only athletes who were born between 1 January 1996 and 31 December 1998 and have participated in specific qualifying events (including candidates of Universality Places for NOCs) are eligible for Diving competitions of Nanjing 2014.

#### **Events**

	Men	Women	Mixed
	3m Springboard	3m Springboard	3m and 10m Mixed International
	10m Platform	10m Platform	Team
DI	1 1	.1.1	

Please select the event in which the athlete will compete.

\* The Mixed International Team consists of one (1) male athlete and one (1) female athlete from the same NOC or different NOCs who have obtained the qualification in individual events. It is not required to enter athletes for Mixed International Team in the eSEQ System.

# **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# **3.1.2 Aquatics - Swimming**

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 are eligible for Swimming competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed	
50m Freestyle	50m Freestyle	4×100m Freestyle Relay	
100m Freestyle	100m Freestyle	4×100m Medley Relay	
200m Freestyle	200m Freestyle		
400m Freestyle	400m Freestyle		
800m Freestyle	800m Freestyle		
50m Breaststroke	50m Breaststroke		
100m Breaststroke	100m Breaststroke		
200m Breaststroke	200m Breaststroke		
50m Backstroke	50m Backstroke		
100m Backstroke	100m Backstroke		
200m Backstroke	200m Backstroke		
50m Butterfly	50m Butterfly		
100m Butterfly	100m Butterfly		
200m Butterfly	200m Butterfly		
200m Individual Medley	200m Individual Medley		

4×100m Medley Relay	4×100m Medley Relay
4×100m Freestyle Relay	4×100m Freestyle Relay

Please select the event in which the athlete will compete.

# **Qualifying Time**

Please indicate the best performance achieved by the athlete between 1 April 2013 and 8 June 2014. Times will be listed in minutes, seconds and hundredths of a second, using the format: mm:ss,tt.

# Date

Please indicate the competition date when the qualifying time is achieved in the following format: DD/MM/YYYY, e.g. 25 March, 2014 = 25/03/14

# Competition

Please indicate the competition in which the qualifying time is achieved. Please make sure the competition name is specified in capital Latin letters.

# **City/Country**

Please indicate the city and country in which the qualifying time is achieved. Please make sure the names of the city and the country are specified in capital Latin letters, e.g. NANJING/CHINA.

# **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.2 Archery

# Age Limit

Only athletes born between 1 January 1997 and 31 December 1999 are eligible for Archery competitions of Nanjing 2014.

#### **Events**

	Men		Women		Mixed
	Recurve Individual		Recurve Indiv	idual	Mixed International Team Event
DI	1 1	.1 .1	1 1		

Please select the event in which the athlete will compete.

\* A Mixed International Team consists of two (2) athletes of different gender. They may be from a different or same NOC. The athletes are teamed up according to the ranking of each gender in the Ranking Round. It is not required to enter athletes for Mixed International Team Event in the eSEQ System.

#### Minimum Qualification Standard (MQS)

Please indicate the MQS achieved by the athlete

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.3 Athletics

#### Age Limit

Only athletes born between 1 January 1997 and 31 December 1998 are eligible for Athletics competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed
Track	Track	Track
100m	100m	8×100m Mixed International Team Relay
200m	200m	
400m	400m	
800m	800m	

1500m	1500m
3000m	3000m
2000m Steeplechase	2000m Steeplechase
110m Hurdles	100m Hurdles
400m Hurdles	400m Hurdles
10,000m Race Walk	5,000m Race Walk
Field	Field
High Jump	High Jump
Pole Vault	Pole Vault
Long Jump	Long Jump
Triple Jump	Triple Jump
Shot Put	Shot Put
Discus Throw	Discus Throw
Javelin Throw	Javelin Throw
Hammer Throw	Hammer Throw

Please select the event in which the athlete will compete.

\* Each NOC could enter only one (1) athlete for each individual event.

\* Teams for the  $8 \times 100$  m Mixed International Team Relay will be grouped prior to the commencement of the competition, and it is not required to enter athletes for  $8 \times 100$  m Mixed International Team Relay in the eSEQ system.

#### **Personal Best Performance**

Please indicate the best performance that the athlete has achieved as of now.

#### **Season's Best Performance**

Please indicate the best performance that the athlete has achieved in the season (1/1/2014 - 15/6/2014).

Wind assisted performance will not be accepted.

#### Wind Readings

Please indicate wind readings for Personal Best Performance and Season's Best Performance for the following events: 100m, 200m, 100m Hurdles, 110m Hurdles, Long Jump and Triple Jump.

#### Date

Please enter the competition dates when the Personal Best Performance and Season's Best Performance are achieved in the following format: DD/MM/YYYY, e.g. 25 March, 2014 = 25/03/2014

#### 3.4 Badminton

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 are eligible for Badminton competitions of Nanjing 2014.

#### World Rankings

Please indicate the World Junior Rankings of the athlete as of 1 May, 2014.

#### **Events**

Men	Women	Mixed
Singles	Singles	Mixed Doubles

\* Players qualified for the singles events will then be paired by random lot to compete in the mixed doubles. It will be mandatory for all players qualifying for the Youth Olympic Games to play mixed doubles. It is not required to enter the athletes for Mixed Doubles in the eSEQ System.

# **Type of Qualification**

Please select the way how the athlete acquires the qualification.

# 3.5 Basketball

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1997 are eligible for Basketball competitions of Nanjing 2014.

# **Events**

Men	Women
20-team Tournaments	20-team Tournaments
Dunk Contest	Shoot-out Contest

\* It is not required to enter athletes for Dunk Contest and Shoot-out Contest in the eSEQ System.

# Captain

Please tick (" $\sqrt{}$ ") the appropriate box to indicate the Captain.

Note: The Captain specified in the system can be changed prior to the commencement of each competition.

#### **Uniform Number**

Please indicate the uniform number of each athlete.

#### **Uniform Colour**

- 1. The dominant colour of the team's dark uniform shall be indicated in capital Latin letters, e.g. RED.
- 2. The dominant colour of the team's light uniform shall be indicated in capital Latin letters, e.g. YELLOW.

# 3.6 Boxing

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1997 are eligible for Boxing competitions of Nanjing 2014.

#### **Events**

Men	Women
Light Fly (46 to 49kg)	Fly (48 to 51kg)
Fly (up to 52kg)	Light (57 to 60kg)
Bantam (up to 56kg)	Middle (69 to 75kg)
Light (up to 60kg)	
Light Welter (up to 64kg)	
Welter (up to 69kg)	
Middle (up to 75kg)	
Light Heavy (up to 81kg)	
Heavy (up to 91kg)	
Super Heavy (+ 91kg)	
Diago calact the event in which the athlate will compat	

Please select the event in which the athlete will compete.

#### Type of Qualification

Please select the way how the athlete acquires the qualification.

# 3.7 Canoe-Kayak

#### Age Limit

Only athletes born between 1 January 1997 and 31 December 1998 are eligible for Canoe competitions of Nanjing 2014.

**Events** 

Men	Women
K1 Head-to-Head Sprint	K1 Head-to-Head Sprint
C1 Head-to-Head Sprint	C1 Head-to-Head Sprint
K1 Obstacle Slalom	K1 Obstacle Slalom
C1 Obstacle Slalom	C1 Obstacle Slalom

Please select the event in which the athlete will compete.

\* All athletes that qualify for the YOG must compete in both Sprint and Slalom events in that category or risk disqualification from all competitions.

\*\*An athlete once selected for the YOG in Canoeing can participate in both categories (i.e. Canoe and Kayak).

#### **Canoe Background**

Please tick (" $\sqrt{}$ ") the appropriate box to indicate the canoe background ('Slalom' or 'Sprint').

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.8 Cycling

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1997 are eligible for Cycling competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed
Team Event (2M): Road (road	Team Event (2W): Road (road	Mixed International Team Relay
race, time trial) – Mountain Bike	race, time trial) – Mountain Bike	(2M and 2W): Road Race –
(cross-country Olympic,	(cross-country Olympic,	Cross-country Olympic
cross-country eliminator) – BMX	cross-country eliminator) - BMX	

\* The Mixed International Relay Team will be composed of two (2) men and two (2) women from the same NOC or by drawing lots. It is not required to enter the athletes for Mixed International Team Relay in the eSEQ system.

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.9 Equestrian - Jumping

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1997 are eligible for Equestrian competitions of Nanjing 2014.

#### **Eligibility Requirements**

All athletes taking part in the YOG must have obtained a **Certificate of Capability** (**CoC**) at one of the following events:

2013 European Junior Championship, for NOCs from Europe;
2013 North American Junior Championship, for NOCs from North America;
2013 Americas Junior Championship, for NOCs from South America;
The FEI World Jumping Challenge Category A, for NOCs from Central America and the Caribbean Islands,
Africa, Asia, Australasia;
CSI1\* Grand Prix Competition;
CSI2\* Grand Prix Competition;

The Certificate of Capability will be issued by the FEI, must be duly completed by the National Federation and returned to the FEI by 30th June 2014 for acceptance.

#### **Events**

	Mixed
Jumping Individual Jumping Continental Team	

\*Athletes attending the individual competition shall all attend the Jumping Continental Team competition.

\*\*Teams shall be grouped by continents as Europe, North America – Central America and the Caribbean Islands, South America, Asia, Australasia and Africa, with five (5) athletes in each team.

# 3.10 Fencing

#### Age Limit

Only athletes born between 1 January 1997 and 31 December 1999 are eligible for Fencing competitions of Nanjing 2014.

#### Events

Men	Women	Mixed
Sabre Individual	Sabre Individual	Mixed Continental Team Competition
Ep é Individual	Ep é Individual	
Foil Individual	Foil Individual	

Please select the event in which the athlete will compete.

\*The Mixed Continental Team Competition will consist of continental teams of six (6) competitors each (3 men, 1 for each weapon and 3 women, 1 for each weapon) who will be chosen on the basis of the individual rankings at the Youth Olympic Games. It is not required to enter the athletes for Mixed Continental Team Competition in the eSEQ System.

#### Handedness

Please select the athlete's dominant hand from the drop-down list:

- Left
- Right

#### Type of Qualification

Please select the way how the athlete acquires the qualification.

# 3.11 Football

#### Age Limit

Only athletes born between 1 January 1999 and 31 December 1999 are eligible for Football competitions of Nanjing 2014.

#### **Events**

Men	Women
6-team Tournaments	6-team Tournaments

#### Uniform Number

Please enter the uniform number of each athlete.

#### **FIFA Popular Name**

Please enter the FIFA popular name for each athlete.

#### Position

Please select the athlete's position from the drop-down list:

- Forward
- Midfield

- Defender
- Goalkeeper

# Club

Please specify the club which the athlete serves now or served in the last season.

#### **Country Where the Club is Located**

Please specify the country where the club that the athlete serves now or served in the last season is located.

Please make sure the name of the country is specified in capital Latin letters, e.g. CHINA.

#### **Uniform Colour**

- 1. The dominant colour of the official uniform (including the shirt, shorts and socks) shall be indicated in capital Latin letters, e.g. BLUE.
- 2. The dominant colour of the reserve uniform (including the shirt, shorts and socks) shall be indicated in capital Latin letters, e.g. BLUE.

Please indicate the colours in the following format when there are two (2) dominant colours for the shirt, shorts and socks, e.g. BLUE/WHITE.

Please indicate the colours in the following format when there are more than two (2) dominant colours for the shirt, shorts and socks, e.g. MULTI-COLOUR.

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.12 Golf

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1998 are eligible for Golf competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed
Individual Stroke Play	Individual Stroke Play	Mixed Team Event

Please select the event in which the athlete will compete.

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.13 Gymnastics

Age Limit <u>Artistic Gymnastics</u> Men required age: 16 - 17 years old (born between 1 January 1997 and 31 December 1998) Women required age: 15 years old (born between 1 January 1999 and 31 December 1999)

<u>Trampoline</u> Required age: 16 - 17 years old (born between 1 January 1997 and 31 December 1998) <u>Rhythmic Gymnastics</u> Required age: 15 years old (born between 1 January 1999 and 31 December 1999)

#### **Eligibility Requirements**

Athletes who have participated in FIG senior competitions or multisport games (including continental championships and world cup events) may not participate in the Youth Olympic Games.

# **Events**

		Men	Women
Artistic Gymnastics	Artistic Gymnastics	Individual All-around, Floor, Pommel Horse, Rings, Vault, Parallel Bars, Horizontal Bar	Individual All-around, Vault, Uneven Bars, Balance Beam, Floor
	Trampoline Gymnastics	Individual	Individual
Rhythmic Gymnastics			Individual All-around, Group All-around

Please select the event in which the athlete will compete.

(i.e. Artistic Gymnastics Men's Individual All-around / Artistic Gymnastics Women's Individual All-around / Trampoline Gymnastics Men's Individual / Trampoline Gymnastics Women's Individual / Rhythmic Gymnastics Individual All-around / Rhythmic Gymnastics Group)

# **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.14 Handball

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1998 are eligible for Handball competitions of Nanjing 2014.

#### **Events**

Men	Women
6-team Tournaments	6-team Tournaments

# **Uniform Number**

Please indicate the uniform number of each athlete.

#### Position

Please select the athlete's main position from the drop-down list:

- Right Back
- Left Back
- Center Back
- Goalkeeper
- Left Wing
- Right Wing
- Pivot

#### Handedness

Please select the athlete's dominant hand from the drop-down list:

- Left
- Right

#### Club

Please specify the club which the athlete serves now or served in the last season if the athlete has no current club.

#### City/Country Where the Club is Located

Please specify the city and country where the club that the athlete serves now or served in the last season is located.

Please make sure the names of the city and country are specified in capital Latin letters, e.g. BEIJING, CHINA.

#### **Uniform Colour**

- 1. Please specify the dominant colour of the main uniform of players and the goalkeeper in capital Latin letters, e.g. BLUE.
- 2. Please specify the dominant colour of the reserve uniform of players and the goalkeeper in capital Latin letters, e.g. BLUE.
- 3. Please specify the dominant colour of another reserve uniform of players and the goalkeeper in capital Latin letters, e.g. BLUE.

When there are two (2) colours for the shirt or shorts, please indicate the colours in the following format (shirt/shorts), e.g. BLUE/WHITE.

When there are more than two (2) colours for the shirt or shorts, please indicate the colours in the following format, e.g. MULTI-COLOUR.

# **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.15 Hockey

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 are eligible for Hockey competitions of Nanjing 2014.

#### **Events**

Men	Women
10-team Tournaments	10-team Tournaments

#### Captain

Please tick (" $\sqrt{}$ ") the appropriate box to indicate the captain.

Note: The captain specified in the system can be changed prior to the commencement of each competition.

#### **Uniform Number**

Please specify the uniform number of each athlete.

#### Position

Please select the athlete's position from the drop-down list:

- Forward
- Midfield
- Defender
- Goalkeeper

#### Club

Please specify the club which the athlete serves now or served in the last season.

#### City/Country Where the Club is Located

Please specify the city and country where the club that the athlete serves now or served in the last season is located.

Please make sure the names of the city and country are in capital Latin letters, e.g. BEIJING, CHINA.

# **Uniform Colour**

- 1. The dominant colour of the official uniform (including the shirt, shorts/skirt and socks) for players and the goalkeeper shall be indicated in capital Latin letters, e.g. BLUE.
- 2. The dominant colour of the reserve uniform (including the shirt, shorts/skirt and socks) for players and the goalkeeper shall be indicated in capital Latin letters, e.g. BLUE.

When there are two (2) colours for the shirt, shorts/skirt or socks, please indicate the colours in the following format, e.g. BLUE/WHITE.

Note: The dominant colour in the official uniform cannot be included in the reserve uniform and vice-versa. Goalkeepers' shirts must be different from both the official and reserve uniform shirts.

# Type of Qualification

Please select the way how the NOC acquires the qualification.

# 3.16 Judo

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1998 are eligible for Judo competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed
-55kg	-44kg	
55kg - 66kg	44kg - 52kg	Mixed Continental Team
66kg - 81kg	52kg - 63kg	Competition
81kg - 100kg	63kg - 78kg	

Please select the appropriate box to indicate the event in which the athlete will compete.

\*All athletes are to participate in the Mixed Continental Team Competition, and it is not required to enter athletes for the Mixed Continental Team Competition in the eSEQ system.

#### **Type of Qualification**

Please select the way how the athlete acquires the qualification.

# 3.17 Modern Pentathlon

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 are eligible for Modern Pentathlon competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed
Individual Competition	Individual Competition	Mixed International Team Relay

\*Mixed Relay teams will be composed of one (1) male athlete and one (1) female athlete from the Individual competitions. The team members will be decided by a draw following completion of the Individual competitions. It is not required to enter athletes for the Mixed International Team Relay in the eSEQ system.

\*\*Please indicate the Personal Best Performance for the 100m and 200m events of Swimming achieved by the athlete in 2013. Times should be given in minutes, seconds and hundredths of a second using the format: mm:ss,tt.

# Type of Qualification

Please select the way how the athlete acquires the qualification.

# 3.18 Rowing

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1997 are eligible for Rowing competitions of Nanjing 2014.

# **Events**

Men	Women
Single Sculls	Single Sculls
Pair	Pair

Please select the event in which the athlete will compete.

\*Please fill out an electric form for each boat that will participate. For Pair events, please make sure all athletes are properly listed, and Bow and Stroke are indicated.

# Type of Qualification

Please select the way how the NOC acquires the qualification.

# 3.19 Rugby Sevens

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1997 are eligible for Rugby competitions of Nanjing 2014.

#### **Events**

Men	Women
6-team Tournaments	6-team Tournaments

#### Captain

Please tick (" $\sqrt{}$ ") the appropriate box to indicate the captain.

Note: The captain specified in the system can be changed prior to the commencement of each competition.

#### **Uniform Number**

Please indicate the uniform number of each athlete.

#### Position

Please select the athlete's position from the drop-down list:

- Forward
- Back

#### **Uniform Colour**

1. The dominant colour of the official uniform shall be indicated in capital Latin letters, e.g. RED.

2. The dominant colour of the reserve uniform shall be indicated in capital Latin letters, e.g. YELLOW.

When there are two (2) colours for the jersey or shorts, please indicate the colours in the following format (jersey/shorts), e.g. BLUE/WHITE.

When there are more than two (2) colours for the jersey or shorts, please indicate the colours in the following format, e.g. MULTI-COLOUR.

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.20 Sailing

# Age Limit

Only athletes born between 1 January 1998 and 31 December 1999 are eligible for Sailing competitions of Nanjing 2014.

#### **Events**

Men	Women
Windsurfer	Windsurfer
One Person Dinghy	One Person Dinghy
	8,

Please select the event in which the athlete will compete.

# Type of Qualification

Please select the way how the NOC acquires the qualification.

# 3.21 Shooting

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 shall be eligible for Shooting in Nanjing 2014.

**Events** 

Men	Women	Mixed
10m Air Rifle	10m Air Rifle	10m Air Rifle Mixed
10m Air Pistol	10m Air Pistol	International Team
		10m Air Pistol Mixed
		International Team

Please select the event in which the athlete will compete.

\*It is not required to enter the athletes for Mixed Events in the eSEQ System.

# Individual Qualification Score (IQS)

Please indicate the IQS achieved by the athlete, taking into account the Minimum Qualification Scores (MQS) for each event listed below:

 10m Air Rifle (AR) - 60 shots 552 / 580.0
 10m Air Rifle (AR) - 40 shots 368 / 385.0

 10m Air Pistol (AP) - 60 shots 540
 10m Air Pistol (AP) - 40 shots 355

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.22 Table Tennis

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 are eligible for Table Tennis competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed
Singles	Singles	Mixed International Team Competition

\*The mixed teams will be formed of athletes already qualified for singles events, and it is not required to enter athletes for the Mixed International Team Competition in the eSEQ system.

#### Handedness

Please select the athlete's dominant hand from the drop-down list:

- Left

#### Right \_

#### **Type of Qualification**

Please select the way how the athlete acquires the qualification.

# 3.23 Taekwondo

# Age Limit

Only athletes born between 1 January 1997 and 31 December 1998 are eligible for Taekwondo competitions of Nanjing 2014.

#### **Events**

Men	Women
-48kg	-44kg
48-55kg	44-49kg
55-63kg	49-55kg
63-73kg	55-63kg
+73kg	+63kg

Please select the event in which the athlete will compete.

#### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.24 Tennis

#### Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 are eligible for Tennis competitions of Nanjing 2014.

#### **Events**

Men	Women	Mixed
Singles	Singles	Mixed Doubles
Doubles	Doubles	Witzed Doubles

\*All players participating in the Singles events will take part in the Doubles events and Mixed Doubles. Doubles and Mixed Doubles teams will have to sign-in on-site. It is not required to enter athletes for the Doubles and Mixed Doubles in the eSEQ system.

#### Ranking

Please indicate the Professional Singles Rankings (as of 9 June 2014) or ITF Junior World Ranking (as of 9 June 2014).

#### **Type of Qualification**

Please select the way how the athlete acquires the qualification.

# 3.25 Triathlon

#### Age Limit

Only athletes born between 1 January 1997 and 31 December 1998 are eligible for Triathlon competitions of Nanjing 2014.

**Events** 

Men	Women	Mixed
Individual Sprint	Individual Sprint	Mixed Continental Team Relay

\*Mixed Continental Team Relay will be formed according to the athletes' finishing position in the individual event. It is not required to enter athletes for Mixed Continental Team Relay in the eSEQ system.

# **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.26 Beach Volleyball

# Age Limit

Only athletes born between 1 January 1996 and 31 December 1999 are eligible for Beach Volleyball competitions of Nanjing 2014.

#### **Events**

Men	Women
36-team Tournaments	36-team Tournaments

# **Uniform Number**

Please indicate the uniform number of each athlete  $_{\circ}$ 

# Captain

Please tick (" $\sqrt{}$ ") the appropriate box to indicate the captain.

Note: The captain specified in the system can be changed prior to the commencement of each competition.

#### Handedness

Please select the athlete's dominant hand from the drop-down list:

- Left
- Right

#### Position

Please select the athlete's position from the drop-down list:

- Left
- Right

#### Role

Please select the athlete's role from the drop-down list:

- Block
- Defend
- Block and Defend

#### Shirt Name

Please indicate the name that will spear on the back of the athlete's shirt.

#### Team Name

It is made up of the names of athletes.

#### **Uniform Colour**

- 1. Please indicate the colour of the main uniform in capital Latin letters (top and shorts/briefs, or one piece), e.g. BLUE.
- 2. Please indicate the colour of the reserve uniform in capital Latin letters (top and shorts/briefs), e.g. BLUE.
- 3. Please indicate the colour of another reserve uniform in capital Latin letters (top and shorts/briefs), e.g. BLUE.

When there are two (2) colours for the top or shorts/briefs, please indicate the colours in the following format, e.g. BLUE/WHITE.

When there are more than two (2) colours for the top or shorts/briefs, please indicate the colours in the following format, e.g. MULTI-COLOUR.

# **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.27 Weightlifting

#### Age Limit

Only athletes born between 1 January 1997 and 31 December 1999 are eligible for Weightlifting competitions of Nanjing 2014.

#### **Events**

Men	Women
56kg	48kg
62kg	53kg
69kg	58kg
77kg	63kg
85kg +85kg	63kg +63kg
+85kg	

Please select the event in which the athlete will compete.

# Entry Total (kg)

Please enter the entry total in kilograms for the athlete.

# **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# 3.28 Wrestling

# Age Limit

Only athletes born between 1 January 1997 and 31 December 1998 are eligible for Wrestling competitions of Nanjing 2014.

#### **Events**

Men		Women
Greco-Roman	Freestyle	Freestyle
42kg	46kg	46kg
50kg	54kg	52kg
58kg	63kg	60kg
69kg	76kg	70kg
85kg	100kg	

Please select the event in which the athlete will compete.

### **Type of Qualification**

Please select the way how the NOC acquires the qualification.

# Appendix 1: NOC User Guide for eSEQ System

This guide is designed to assist NOCs in using the eSEQ system to complete the entries of their athletes to Nanjing 2014 Summer Youth Olympic Games.

Online Sport Entries open period: from 6 June 2014 to 8 July 2014 (GMT+8, Beijing Time)

Please note: after the deadline, NOCs can only review and search the information without the ability to edit the entries anymore.

#### Chapter 1: Log in eSEQ system and change the password

You will receive the username and password before the system goes live and you can use them to login the eSEQ system upon accessing the official website (Screen 1).

# **Sport Entries and Qualification**

Username Password
Login

Screen 1 Login Page

After entering your username and password, you will then be directed to the welcome page. Please change your password according to the following steps.

Step 1: Select the tab Tools – Change Password on the top right corner first (Screen 2).

Sport Entries & Qualification (SEQ) YOUT	TH OLYMPIC GAMES	Welcome	Tools Processes Home
Sport Entries a	nd Qualification		Business Message Change Password
Initialization Qualification Data f You are here: Change Password Change Password	Entry Utility Interface Management	Other Applications	
Username anchanglong	Days until the password o The password never exp		Last Login Loc 10.0.5.31
	Username: Old Password: New Password: Confirm Password:	anchanglong	
Change Password			

Screen 2 Change Password Page

**Step 2:** Enter your Old Password, New Password and Confirm Password before clicking the button **Change Password** (Screen 2) to submit your new password.

Note: Your new password should not be less than 8 digits and it must include uppercase letter, lowercase letter and digit number.

#### **Chapter 2: Individual inscription**

Please use tab **Home** to go back to the home page after successful modification of your password (Screen 2). Within the home page (Screen 3), the **Data Entry** tab should be used for your inscriptions, and the **Utility** tab should be used for the final submission of entries.

The **Data Entry** tab offers two options: **Individual Inscription**, and **Group Inscription**. These two tabs should be used to enter your individual athletes, and teams respectively.

Sport Entries & Qualification (SEQ) YOUTH OLYMPIC GAMES	Welcome	Tools	Help	Download	Close	
Sport Entries and Qualification						
Data Entry Utility						

Screen 3 Home Page

We will start with individual inscription here step-by-step.

#### **Step 1: Select the athlete**

Select the tab **Data Entry** – **Individual Inscriptions**, and the system offers two ways to search for the athlete you would like to inscribe:

1. Input the Reg. Number or Preferred Family Name and Preferred Given Name, then click **Search** and select the athlete of your choice from the Long List (Screen 4).

Data Entry Utility							
You are here: Individual Inscription							
Individual Insc	criptions						
Reg. Number	201353					Search	15 💌
Preferred Family Name	1		Preferred Given Name			Clear	
Discipline	<all></all>		Event	<ali></ali>	T		
Organization	IRQ - IRAQ	-	Gender	<all></all>	•		
Entry Status	<all></all>						
▲ Less / More options							
Preferred Family Na	me Preferred Given Name	Reg. Num. Gender	Date Of Birth Organization	n Discipline	Entry Status		
( Click on search button )							
V							

Edit / Mar

Screen 4 Individual Inscriptions Page – Option 1

2. Select the required discipline from the drop-down list and click **Search** to select the athlete of your choice from the list provided (Screen 5).

You may use the scroll bar on the right to scroll down the list of athletes. If the list takes up more than one page, you may move to the next page by clicking the button at the bottom of the scroll bar. Please note that the total number of applicable records will appear under the last line of the Long List. Then you can tick the check-box on the left side of the list to select your desired individual athletes.

#### Individual Inscriptions

Reg. Number										Search	15 📼
Preferred Family Name				Preferred	Given Name					Clear	
Discipline	AT ATHLETICS		-	Event		<all></all>			-		
Organization	All>			Gender		<all></all>			•		
Entry Status	BK - BASKETBALL DV - DIVING FB - FOOTBALL										
Less / More options	FE - FENCING GO - GOLF HB - HANDBALL JU - JUDO							-			
Preferred Family N	RU RUCBY		Gende 😂	Date Of Birth¢	Organization	n \$	Discipline	¢	Entry Statu‡		
ABDUI WAHTD	SQ - SQUASH SW - SWIMMING		1AI F	02-lan-1998	TRAQ		ATHI FTICS		No		
AHMED	TE - TENNIS		EMALE	01 Nov 1998	IRAQ		ATHLETICS		No		
AHMED	TT - TABLE TENNIS										
ALABASE	WL - WEIGHTLIFTING	201014	FEMALE	04-Jan-1997	IRAQ		ATHLETICS		No		
ALABASE		201814	MALE	04-lan-1997 14-Mar-1997	IRAQ IRAQ						
ALABASE	WL - WEIGHTLIFTING						ATHLETICS		No		
ALABASE ALATEEJ	WL <u>- WEIGHTLIFTING</u> Ali	201825	MALE	14-Mar-1997	IRAQ		ATHLETICS ATHLETICS		No No		
ALABASE ALATEEJ AL-BAIDHANI	WL - WEIGHTLIFTING Serifa Ali Hussein	201825 201809	MALE	14-Mar-1997 20-Sep-1997	IRAQ IRAQ		ATHLETICS ATHLETICS ATHLETICS		No No No		
ALABASE ALATEEJ AL-BAIDHANI AL-BAYATI	ML <u>- WEIGHTLIFTING</u> Ali Hussein Hussein	201825 201809 201815	MALE MALE MALE	14-Mar-1997 20-Sep-1997 24-Feb-1997	IRAQ IRAQ IRAQ		ATHLETICS ATHLETICS ATHLETICS ATHLETICS		No No No		
ALABASE ALATEEJ AL-BAIDHANI AL-BAYATI AL-BOTANI	WL <u>- WEIGHTLIFTING</u> Ali Hussein Hussein Maryam	201825 201809 201815 201816	MALE MALE MALE FEMALE	14-Mar-1997 20-Sep-1997 24-Feb-1997 25-May-1997	IRAQ IRAQ IRAQ IRAQ		ATHLETICS ATHLETICS ATHLETICS ATHLETICS ATHLETICS		No No No No		

Screen 5 Individual Inscription Page - Option 2

# **Step 2: Select the event**

Once athletes have been selected, click the button **Edit/View** to get into the individual inscriptions detailed page (Screen 6).

Individual Inscriptions

Dis	ferred Family Name   cipline janization	AT - ATHLETICS IRQ - IRAQ		•	Preferred Event Gender	Given Name	<all></all>		•	Clear
Ent	ry Status	<all></all>		•						
Les	s / More options									
0	⊜ €									
	Preferred Family Na	Preferred Given Namet	Reg. Num.¢	Gende÷	Date Of Birth¢	Organization	n ‡	Discipline	\$ Entry Statu¢	
r	ABDULWAHID	Muntadher	201807	MALE	02-Jan-1998	IRAQ		ATHLETICS	No	
/	AHMED	Shene	201810	FEMALE	01-Nov-1998	IRAQ		ATHLETICS	No	
T	ALABASE	Semaa	201814	FEMALE	04-Jan-1997	IRAQ		ATHLETICS	No	
	ALATEEJ	Ali	201825	MALE	14-Mar-1997	IRAQ		ATHLETICS	No	
Ĩ	AL BAIDHANI	Huaacin	201809	MALE	20 Sep 1997	IRAQ		ATHLETICS	No	
	AL-BAYATI	Hussein	201815	MALE	24-Feb-1997	IRAQ		ATHLETICS	No	
I.	AL-BOTANI	Maryam	201816	FEMALE	25-May-1997	IRAQ		ATHLETICS	No	
1	AL-DELFI	Murtadha	201818	MALE	12-Sep-1998	IRAQ		ATHLETICS	No	
T.	AL-DULAIMI	Zahraa	201829	FEMALE	13-May-1997	IRAQ		ATHLETICS	No	
1	AL GBURI	Ruqayah	201824	FEMALE	26 Sep 1997	IRAQ		ATHLETICS	No	
	9 records)									

# Screen 6 Selection Page

# Individual Inscription Detail

Registration Number	201772		
Discipline	SH - SHOOTING	Date Of Birth	28 March 💌 1996
Preterred Family Name	AL-HASSOONI	Preferred Given Name	Basheer
Organization	IRAQ	Gender	MALE
Inscribed Events			
No inscriptions found.			
Available Individual Inscr	lptions		
10m Air Rifle	Add Inscription		
10m Air Pistol	Add Inscription		
Trap	Add Inscription		
Skeet	Add Inscription		
		🏟 🐗 1 of 3 📦 📦	

Screen 7 Individual Inscription Detail Page

# Pleas note: If the event quota has been broken, you won't be able to enter data for this event any more.

Click the button **Add Inscription** for the selected event, a pop-up window will display for you to enter or select the value for each event entry. Once you have finished, click **Sumbit** to save your inscription (Screen 8).

	201810		
iscipline	AT - ATHLETICS	Event	100m
referred Family Name	AHMED	Preferred Given Name	Shene
Organization	IRAQ	Gender	FEMALE
Qualification Criteria	<none></none>		
Height(cm)		Weight(kg)	
Height(cm) IF Number		Weight(kg) Date	

Screen 8 Pop-up Window

Once you have submitted an inscription, you may see all events in which the athlete concerned has been entered along with all remaining events. You may continue to inscribe the athlete in more events if the discipline permits multiple events entries, and you can also update or delete the entries by clicking the button **Edit** or **Delete** (Screen 9).

#### You are here: Individual Inscriptions > Individual Inscription Detail Individual Inscription Detail

Registration Number Discipline Preferred Family Name Organization	1452 BD - BADMINTON AL-BAYATI IRAQ	Date Of Birth Preferred Given Name Gender	05 February  1995 Adhraa FEMALE
Inscribed Events Women's Singles Qualification Criteria	<none></none>		
Height(cm) IF Number	172	Weight(kg) Handedness	52 Left hand
Edit Delete			

Screen 9 Inscribed Events Page

If you choose the **Edit** button, the pop-up window will appear again. Then you should select **Submit** and **Close** sequentially after the finalisation of your update (Screen 10).

ndividual Inscription	Individual Inso	ription		
egistration Number iscipline referred Family Name rganization scribed Events	Registration Number Discipline Preferred Family Name Organization Qualification Criteria	1452 BD - BADMINTON AL-BAYATI IRAQ Open Entry - Individual	Event Preferred Given Name Gender	Women's Singles Adhraa FEMALE
Vomen's Singles	Height(cm) IF Number	172	Weight(kg) Handedness	52 ft hand

Screen 10 Update Pop-up Window

# **Chapter 3: Group Inscriptions**

NOCs that have been qualified for the following events should enter their athletes through the Group Inscriptions:

- Swimming: 4×100m Medley Relay and 4×100m Freestyle Relay for Men's Events, Women's Events and Mixed Events.
- Basketball: 3×3 Men's and Women's Team Tournaments
- Cycling: Men's and Women's Team Competitions
- Football: Men's and Women's Team Tournaments
- Golf: 54-Hole Mixed Gender Team Competition
- Rhythmic Gymnastics: Group Competition
- Handball: Men's and Women's Team Tournaments
- Hockey: Men's and Women's Team Tournaments
- Rowing: Men's and Women's Pairs
- Rugby Sevens: Men's and Women's Team Tournaments
- Beach Volleyball: Men's and Women's Team Tournaments

Please accomplish your entries for groups on the basis of the following steps.

# **Step 1: Select the group**

Select the tab **Data Entry** – **Group Inscriptions** to enter the group inscription page (Screen 11). Select the required discipline from the drop-down list, and click **Search**.

You are here: Group Inscription Group Inscription			
Group Id.		Organization	IRQ - IRAQ
Discipline	<all></all>	Event	<a  ></a  >
Qualification Criteria	BD - BADMINTON BK - BASKETBALL DV - DIVING		
LD.	FB - FOOTBALL HB - HANDBALL		
Grg. Id O	RU - RUGBY IrgSQ - SQUASH SW - SWIMMING	Group Id. Event	
( Click on search button )	TE - TENNIS		
M			
Delete			



# **Step 2: Complete the entries**

Click your desired group and get into the detailed page. Within this page, you should enter the event entries and click the icon it o add team members (Screen 12). Please complete all fields with event-specific data for each athlete. When all fields have been completed, click **Submit** to save your inscription.

Discipline		FB - FOOTBA	u	Eve	ent	Mer	,
Organizat	ion	IRAQ		Eve	ent/Gender	Mer	n
Qualificat	ion Criteria	<none></none>					
	olours Socks	s				Reserve	Colours Shirt Colours Socks
. Number	Preferred Fa	mily Name	Preferred Given Name	Date Of Birth	Height(cm)	Weight(kg)	IF Number
	Preferred Fa	mily Name	Preferred Given Name MOHAMMED	Date Of Birth	Height(cm)	Weight(kg)	IF Number
205089	1	mily Name		1	Height(cm)	Weight(kg)	IF Number
205089	1	mily Name		1	Height(cm)	Weight(kg)	IF Number
205089	1	imily Name		1	Height(cm)	Weight(kg)	IF Number
. Number 205089	1	imily Name		1	Height(cm)	Weight(kg)	IF Number

Screen 12 Group Inscription Detail Page

If you would like to modify the team events entries or replace the team members, please delete the Reg.Number of the replaced athletes first before adding the new one (Screen 13).

	Inscriptions > G											
Discipline		FB - FC	OTBALL		Even	t			FBM400 - Me	n		
Organizat	ion	IRQ - I	RAQ		Even	t/Ger	der		Men			Grou
Qualificat	ion Criteria	<none< td=""><td>&gt;</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></none<>	>									
Official Co	olours Shirt	black					Off	icial (	Colours Shorts	red		
Official Co	olours Socks	red					Res	erve	Colours Shirt	white		
Reserve (	Colours Shorts	white					Res	erve	Colours Socks	green		
Reg Number	Preferred Family	Name	Preferred Given Name	Date Of Birth	Height	t(cm)	Weigh	t(kg)	IF Number		AF Numb	er
205704	ALFURAIJI		MURTATHA	26-Mar-2000	165		72					
⊕ ⊕												
0												
E												
•												
Submit &	Clear Submi	t Re	iresh Delete Cle	ar								

Screen 13 Group Inscription Modification

# **Chapter 4: Athlete Biography**

The Athlete Biography is a page linked to the eSEQ System, and you can submit the athlete biography for individual and group athletes separately.

1. Data Entry – Individual Inscription

Click the **Athlete Biography** button (Screen 14), and a pop-up window will appear for you to enter or select the athlete biography data (Screen 15).

Registration Number	2997		
Discipline	SH - SHOOTING	Date Of Birth	03 March 💌
Preferred Family Name	AAA	Preferred Given Name	Bbb
Organization	CHINA	Gender	MALE
No inscriptions found. Available Individual Inscri			
10m Air Pistol	Add Inscription		
Trap	Add Inscription		
	Add Inscription		

Screen 14 Athlete Biography Entrance for Individual Athlete

	Athlete Biogra	1			×
Rec					÷
Dist	Registration Number	1000528			
Pre	Preferred Family Name	GARRIGA	Preferred Given Name	Alex	
Org	Gender	MALE	Date Of Birth	01 April 💌 1989	
Insci	Discipline	AS - ALDINE SKIING	Organization	SPAIN	
N/1					
Avai	Nickname		Coach		
He	Education		Year started competing		1
Me	Languages spoken		Sporting achievements		
THE.	Hobbies		Sporting hero		
Me	E-mail address		Favorite song/music		
Me	Facebook fun page		Favorite movie		
	Twitter account		Professional objectives		-
Me	Personal website		Special talents		5
ev	Club		Favorite game		-
				2	
ev	Submit Retrosh	Close			
+31	Add	Inscription			

Screen 15 Pop-up Window for Athlete Biography

2. Date Entry – Group Inscription

Click the icon (Screen 16), the athlete biography page will appear (Screen 17).

Discipline Organization	BT - BIATHLO BRAZIL		(2)	Event Event/Gende		Men's Hen Kon	4x7.5 km 8	eley		Group Id.	1.):	57
Qualification Status Predefined Commer		et Venhed.		Qualification Comments	Criteria	<16	ne≻					\$r
FWS - Points	135					World Rank	l Ranking	Federation	45			
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Reg. Number Pref	erred Family Na	ne Preferred Giver	Name	Date Of Birth	Persona	Best O	Subsitute	For Captain	NOC Comments O			
44							E	E				
4		1					Π.	Г				
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14				No.			~	-			j	

Screen 16 Athlete Biography Entrance for Group Athletes

Registration Number	1000128			
Preferred Family Name	(1011) (H	Preferred Given Name	404	
Gender	1442	Dute Of Brth	(11   April (1)   1111)	
Decpline	NO - AND DESIGNATION	Organization	36429	
Education Languages spoken Hobbies E-mail address Facebook fun page Twitter account Personal website		Vear started competing Sporting achievements Sporting hero Favorite song/music Favorite movie Professional objectives Special releases		
		Favorite game		

Screen 17 Pop-up Window for Group Athlete

### **Chapter 5: Final Entries Submission**

The last stage of the process is the Final Submission of entries. When you complete your entries for all your qualified entries, please access the Final Entries Submission screen from the **Utility** tab (Screen 18). From this screen, you must tick the **I Agree** checkbox before clicking **Submit Entries**.

shot	Entries and Qualification	
	uity ries Submission ries Submission	
Organizal	CHN - PEOPLE'S REPUBLIC OF CHINA	15
	Final Entries Submission	
	Do not click "Submit Final Entries" until ALL you entries have been completed.	
	licking the "I Agree" checkbox below, I agree and confirm on behalf of the NOC of the PEOPLE'S REPUBLIC OF CHINA that	
	licking the "I Agree" checkbox below, I agree and confirm on behalf of the NOC of the PEOPLE'S REPUBLIC OF CHINA that e athletes listed in the NOC's Entries Report are identical to the athletes submitted through the online entries submission process; e NOC shall not submit any new entries unless either (i) the NOC officially receives an additional slot through the reallocation process, or (ii) if a replacement athlete is required in accordance with the Late leß Replacement Policy;	
	e athletes listed in the NOC's Entries Report are identical to the athletes submitted through the online entries submission process; NOC shall not submit any new entries unless either (i) the NOC officially receives an additional slot through the reallocation process, or (ii) if a replacement athlete is required in accordance with the Late	

Screen 18 Final Entries Submission Page

After you have clicked Submit Entries, a pop-up message will remind you that once you have submitted your entries, your access to the system will be switched to read-only mode and you will be unable to edit your entries. If you want to proceed on this basis, click **OK**.

# Sport Entries and Qualification

al Entries Si	ubmission			
rganization	CHN - PEOPLE'S REPUBLIC OF C	HINA		Search 15
		Final Entries Submission	n	
	Do not	click "Submit Final Entries" until ALL you e	ntries have been completed.	
- The athletes lis - the NOC shall r Athlete Replace	Agree checkbox below, Lagree and ted in the NOC's Entries Report are id hot submit any new entries unless eith nent Policy; mitted to the system have been recor	ssage from webpage           Please be aware that all users from the organiza           access. Do you want to proceed?		quired in accordance with the Late locumentation to confirm this in

Screen 19 Pop-up Message Page

Once you have clicked **OK**, submission of your entries will be completed and you will no longer be able to edit your entries. All amendments to your entries after final entries submission but before 8 July 2014 must be communicated directly to your Sport Entries point of contact to reactive your account. The final report will be sent to NOCs by emails from Sport Entries Office for confirmation.

If you have any issues concerning using the eSEQ system, please be free to contact the Sport Entries Office directly.